

**Firm Brochure (Part 2A of Form ADV)**

**Item 1 Cover Page**



**HIP Investor Inc.**

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[www.HIPinvestor.com](http://www.HIPinvestor.com)

Brochure version: APRIL 15, 2024  
Covering Fiscal Year End 12/31/2023  
And Year-to-date 4/15/2024.  
CRD #149-825

This brochure provides information about the qualifications and business practices of HIP Investor Inc. If you have any questions about the contents of this brochure, please contact +1 415 295 4708 or by email at: [Services@HIPinvestor.com](mailto:Services@HIPinvestor.com).

The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority. HIP Investor Inc. is a registered investment adviser in the states of California, Illinois, Louisiana, New York, and North Carolina. Being registered does not imply being certified or trained to a mandated level.

Additional information about HIP Investor Inc. (CRD 149825) also is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov)

## Item 2 Material Changes

This new ADV for the time period ending December 31, 2023, including 2024 year-to-date updates as of **April 15, 2024**.

The last version of HIP Investor Inc.'s ADV brochure was updated on March 29, 2024. The material changes since are:

- In 2024, HIP has added 2 investment adviser representatives -- Megan Ellen Morrice (April 2024) and Logan Yonavjak (March 2024) -- whose qualifications are detailed in ADV Part 2B.
- HIP is pending registration in the Commonwealth of Massachusetts.
- HIP sub-advises or influences investment allocations via licensing of **HIP Ratings** and **HIP Organized Data**, but does not formally manage or control those investments; HIP's clients as of December 31, 2023, include large fund managers in control of \$18 trillion in assets.
- HIP manages \$17.3 million in assets on a discretionary basis for individuals, entrepreneurs and families, corporations, foundations, LLCs, and family offices (as of December 31, 2023). No assets are managed on a non-discretionary basis.
- HIP licenses **investment model strategies and portfolios** to RIAs, investment advisors and advisor platforms, including 401(k) platforms. HIP also licenses its investment model strategies and portfolios to advisors, including Horizons Financial Services, Freedom Investment Management Inc., and Sonoma Private Wealth LLC.
- HIP licenses tickers and weights of our **model portfolios of diversified mutual funds and ETFs** to Altruist LLC.
- HIP licenses HIP Ratings to Intercontinental Exchange Inc. (known as "ICE"), in connection with the co-branded **ICE HIP ESG US National Muni Index** (with identifier "MNHP"). HIP earns a licensing fee associated with the revenues generated from the index, which include fees based on assets under management (AUM). HIP is an independent contractor of ICE.
- HIP Investor Inc. licenses HIP Ratings of 400,000 stocks, municipal bonds, corporate bonds, sovereign debt, and agency debt and provides scoring services to investors and financial industry clients – including mutual funds, exchange-traded funds (ETFs), managed accounts, indexes, investment advisers, wealth managers, and firms' retirement plans. HIP earns a licensing fee for its ratings and analysis services.
- HIP Investor is model manager for impact-themed portfolios (like fossil-fuel-free portfolios of mutual funds and ETFs) on 401(k) platforms, including clients using the Matrix, RPC, RPG Consultants, Altruist, and Ubiquity providers.
- HIP's CEO co-edited and co-authored a book – *Global Handbook of Impact Investing* (Wiley 2021) – bringing together a breadth and depth of impact-investing approaches from around the world and across impact themes, including climate action, gender-lens investing, fossil-fuel-free investing, and more. HIP's CEO advocates for the book in his investment work and public presentations, and also hosts educational events on the content of the book and may offer the book for sale at these events and on the HIP website.
- No other major material changes.

*On July 28, 2010, the United State Securities and Exchange Commission published "Amendments to Form ADV" which amends the disclosure document that we provide to clients as required by SEC Rules. This Brochure is a document prepared according to the SEC's new requirements and rules. As such, this Document is materially different in structure than the pre-2010 brochure and requires certain new information that pre-2010 brochures did not require. In the future, this Item will discuss only specific material changes that are made to the Brochure and provide clients with a summary of such changes. We will also reference the date of our last annual update of our brochure.*

*We recommend clients and prospective clients review the **entire** brochure and its supplements. We will provide you with a Brochure upon request, free of charge at any time by contacting [Services@HIPInvestor.com](mailto:Services@HIPInvestor.com) or calling +1 415 295 4708. Additional information about HIP Investor Inc. is also available via the SEC's website [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). The SEC's website also provides information about any affiliated with HIP Investor, Inc. who are registered, or are required to be registered, as investment adviser representatives of HIP Investor.*

## Item 3 Table of Contents

Firm Brochure (Part 2A of Form ADV).....	1
<b>Item 1 Cover Page.....</b>	<b>1</b>
1968 SOUTH COAST HIGHWAY, SUITE 1445.....	1
LAGUNA BEACH, CALIFORNIA 95621.....	1
Phone: +1 415 295 4708 .....	1
www.HIPinvestor.com .....	1
<b>Item 2 Material Changes .....</b>	<b>2</b>
<b>Item 3 Table of Contents.....</b>	<b>3</b>
<b>Item 4 Advisory Business .....</b>	<b>4</b>
<b>Item 5 Fees and Compensation.....</b>	<b>7</b>
<b>Item 6 Performance-Based Fees and Side-By-Side Management.....</b>	<b>9</b>
<b>Item 7 Types of Clients .....</b>	<b>9</b>
<b>Item 8 Methods of Analysis, Investment Strategies and Risk of Loss .....</b>	<b>10</b>
<b>Item 9 Disciplinary Information.....</b>	<b>11</b>
<b>Item 10 Other Financial Industry Activities and Affiliations .....</b>	<b>12</b>
<b>Item 11 Code of Ethics, Interest in Client Transactions, and Personal Trading.....</b>	<b>13</b>
<b>Item 12 Brokerage Practices .....</b>	<b>15</b>
<b>Item 13 Review of Accounts.....</b>	<b>18</b>
<b>Item 14 Client Referrals and Other Compensation.....</b>	<b>19</b>
<b>Item 15 Custody.....</b>	<b>19</b>
<b>Item 16 Investment Discretion .....</b>	<b>20</b>
<b>Item 17 Voting Client Securities .....</b>	<b>20</b>
<b>Item 18 Financial Information .....</b>	<b>20</b>
<b>Item 19 Requirements for State-Registered Advisers.....</b>	<b>21</b>

## Item 4 Advisory Business

HIP Investor Inc. (“HIP”) is an investment advisory and portfolio management firm. HIP was founded in December 2006, and the firm is in its second decade, now in its 18th year. HIP became registered as an investment adviser in the State of California in June 2009. HIP is registered in the States of California, Illinois, Louisiana, New York, and North Carolina. HIP may serve customers in additional states depending on state regulation. As of 12/31/2023, HIP serves clients in California, Colorado, Florida, Illinois, Indiana, Louisiana, Maine, Massachusetts, Michigan, New Hampshire, New Mexico, New Jersey, New York, North Carolina, Ohio, Virginia, Wisconsin, and Washington D.C.

HIP is primarily owned by its founder and chief executive R. Paul Herman. From time to time, some staff of HIP may have stock option grants vesting and exercisable for potential ownership. HIP provides the following investment advisory services:

- **HIP offers advice and investment management** services to individuals and entrepreneurs, families, family offices, foundations, trusts, estates, charitable organizations, and corporate entities -- and customized investment advice to its clients. Investment management and advisory services are offered on a non-discretionary and discretionary basis. The client will make their selection in the investment advisory agreement. HIP manages \$17.3 million in assets on a discretionary\* basis for individuals, entrepreneurs and families, corporations, foundations, LLCs, and family offices (as of December 31, 2023). No assets are managed on a non-discretionary basis.
- **HIP provides investor analysis, commentary, and licenses 400,000 “HIP Ratings” and “HIP Organized Data,”** produced by and licensed from HIP Investor Ratings LLC, an independent company. **“HIP Ratings” and “HIP Organized Data” assess and quantify measurable impact on people, planet, and society, which can also link to future risk and potential return** of stocks, bonds, municipal bonds, mutual funds, ETFs, and other investment types. HIP clients include investors, fund managers, indexes, wealth managers, advisors, and retirement plans.
- **HIP manages impact-focused strategies and portfolios, as separately managed accounts (SMAs)** - including the *HIP 100 Large-Cap ESG*, *HIP 100 Exclusion Large-Cap SRI*, *HIP Preferred Stocks*, *HIP Best Companies to Work For*, *HIP Global Dividends*, *HIP Sustainable Real Estate*, and *HIP Science Based Targets for Climate Action*. Portfolio account types include IRA, Roth IRA, employer rollover, trust, or a core portfolio. Performance and disclosures can be requested directly from HIP via “contact us” forms at [www.HIPinvestor.com](http://www.HIPinvestor.com) *Past performance is not indicative of future results.*
- **HIP serves registered investment advisers (RIAs) and wealth managers** as an impact adviser, scoring “HIP impact and profit” performance for client portfolios and offers HIP separately managed accounts for use in client portfolios. HIP also licenses its Model Portfolio allocations for use by investment advisers, brokers, platforms, and 401(k) retirement plan platforms, including Broadridge Matrix, RPC, RPG Consultants, Altruist, and Ubiquity. HIP offers education and advice to **advisers and brokers** to seek higher impact portfolios.
- **HIP advises and rates corporations and municipal entities** on how to accelerate sustainability and incorporate measures of impact and future risk into their **Products and Services**, integrate fundamental **Operating Metrics**, and embed Management Practices with strong discipline. Free copies of the **HIP criteria** are available. HIP’s Ratings of corporations and entities may be published online and on [www.HIPinvestor.com](http://www.HIPinvestor.com).
- **HIP publishes** on investing for impact and sustainable business, on social media (LinkedIn, Twitter, Facebook), and websites like Sustainable Brands, and other media. HIP has been **featured** in leading business media, including *The Wall Street Journal*, *The New York Times*, *Institutional Investor*, *Barron’s*, *Forbes*, Reuters, Morningstar.com, USA Today, and CNBC.

As a client-driven business, HIP Investor serves the specific needs of its clients. HIP manages investments towards the specific goals of each client, and gathers information using an *Investor Profile and Questionnaire* document. HIP continually monitors the portfolio and makes adjustments for the

purpose of achieving the stated investment objectives. Clients may impose restrictions on investing in certain securities, security types or market sectors. For wealth management clients, HIP may allocate more to conservative investments, seeking to protect principal. In addition, clients may specifically request particular strategies or exclusions to their portfolio (e.g., excluding companies selling cigarettes or tobacco).

- HIP sub-advises or influences investment allocations via licensing of **HIP Ratings** and **HIP Organized Data**, but does not formally manage or control those investments; HIP's clients as of December 31, 2022, include large fund managers in control of \$18 trillion in assets.
- HIP manages \$17.15 million in assets on a discretionary\* basis for individuals, entrepreneurs and families, corporations, foundations, LLCs, and family offices (as of December 31, 2022). No assets are managed on a non-discretionary basis.
- HIP licenses investment model strategies and portfolios to RIAs, investment advisors and advisor platforms, including 401(k) platforms.
- HIP manages no assets on a non-discretionary basis (as of December 31, 2022)
- HIP also licenses its investment model strategies and portfolios to advisors and wealth managers.
- HIP enables its Clients to explicitly state their own investment preferences when considering Environmental, Social Responsibility, and Governance ("ESG") allocations.
- HIP Investor Inc. licenses **HIP Ratings** of 140,000 stocks, municipal bonds, corporate bonds, sovereign debt, and agency debt and provides scoring services to investors and financial industry clients – including mutual funds, exchange-traded funds (ETFs), indexes, managed accounts, investment advisers, wealth managers, as well as organizations' retirement plans [including 401(k) and 403(b)]. HIP earns a licensing fee for its ratings and analysis services.
- HIP also licenses HIP Ratings to ETF and mutual fund manager Van Eck Associates Corporation ("Van Eck") in connection with Van Eck's management of the **VanEck HIP Sustainable Muni ETF** (ticker "SMI"). HIP earns a licensing fee associated with the assets under management (AUM) in the VanEck HIP Sustainable Muni ETF. HIP is an independent contractor of Van Eck.
- HIP licenses HIP Ratings to Intercontinental Exchange Inc. (known as "ICE"), in connection with the co-branded **ICE HIP ESG US National Muni Index** (with identifier "MNHP"). HIP earns a licensing fee associated with the revenues generated from the index, which include fees based on assets under management (AUM). HIP is an independent contractor of ICE.
- HIP Investor is model manager for impact-themed portfolios (like the "**HIP Fossil Fuel Free Portfolios**") of mutual funds and ETFs) on 401(k) platforms, including clients using platforms of Broadridge Matrix, RPC, RPG Consultants, Altruist, and Ubiquity.
- HIP offers investment consulting and due diligence services to evaluate investments for impact and profit potential to individuals, families, family offices and foundations, as well as advisers. HIP earns consulting revenue associated with this research and analysis.
- HIP Investor Inc separated the majority of its data, analysis, and ratings activities into HIP Investor Ratings LLC in February 2014. HIP Investor Ratings LLC offers and provides scoring services and licenses its "**HIP Organized Data**" and "**HIP Ratings**" of stocks, bonds, mutual funds, exchange-traded funds (ETFs) and other investment vehicles to investment advisers and managers, as well as organizations' retirement plans [including 401(k) and 403(b) plans]. HIP Investor Ratings LLC earns a licensing fee for its data, ratings, and scoring services. Where HIP Investor is providing investor analysis and commentary on its HIP Ratings, HIP Investor Inc. may hold the contract and pay HIP Investor Ratings LLC for data, analysis, and ratings services. HIP continues to offer due diligence on investments for individuals, families, family offices and foundations. HIP earns consulting revenue associated with this investment- focused research.

\* "Discretionary" means that HIP is empowered by the client to make trades and allocations, as guided by the client's investment objectives. Clients sign a Limited Power of Attorney (LPOA) or

*trading authorization agreement so that HIP may make trades on the client's behalf in a custodial account, which include assets held at Charles Schwab Institutional, Goldman Sachs Advisor Solutions (formerly Folio Investments Inc.), and Broadridge Matrix.*

HIP does not directly offer any wrap fee programs or accounts. However, HIP Model Portfolio allocations that are licensed to other advisors or brokers may apply a wrap fee to their client portfolios, which may generate a revenue share fee to HIP.

HIP offers customized advice to any client on an hourly or project basis to assess, recommend and invest a client's portfolio or provide other investment-related advice.

Investment advisory agreements may be terminated at anytime by either party upon 30 days written notice to the other party. Fees shall be prorated to the date of termination and any paid but unearned portion will be refunded to the client's account. In the event client terminates the investment advisory agreement with HIP, HIP will not liquidate any securities in the account unless authorized in writing by the client to do so. In the event of the client's death or disability, HIP will continue management of the account until we are notified of the client's death or disability and given instructions by an authorized party.

On a periodic basis, HIP may author and send free electronic newsletters. Clients may receive information on the performance of the HIP Portfolios and HIP Strategies, in terms of human impact, management practices and economic returns. For non-clients, a HIP electronic newsletter may describe the trends in industry towards environmental and social innovations and actual or potential financial results. There is no charge for these newsletters. From time to time, HIP's CEO, R. Paul Herman is a featured speaker, as well as guest columnist, in newspapers, magazines, radio, TV and online publications. HIP also co-produces a webinar series branded as ESGX.org, with Pottinger, an advisory firm.

## Item 5 Fees and Compensation

### *ASSET MANAGEMENT*

HIP's clients compensate us to manage their assets and portfolios. The typical current rates are based on assets managed or advised by HIP, and none are based on commissions from products or services:

- **HIP Investor Ratings, Pillars, Metrics, and Organized Data -- for Investors, Advisors, Fund Managers and Retirement Plans, including 401(k)s:** various pricing approaches, including subscriptions, number of issuances rated, and percent of assets rated.
- **HIP Impact-Focused ESG Strategies and Portfolios:** typically 1% of assets managed directly; we also license HIP Portfolios and Strategies to Advisors for fees that may be lower than to clients directly. Fees for models managed by HIP on 401(k) platforms generate up to 50 basis points (0.50% of assets) for HIP.
- **HIP Impact Advisory and Portfolio Management:** typically 1% of assets managed or advised for direct clients. We also serve advisors, multi-family offices and wealth managers.
- Client accounts and portfolios on the **Schwab** platform **generally pay no brokerage or trading fees** (i.e., buy or sell securities, mutual funds, ETFs, or other securities), which is determined by Charles Schwab.
- Client accounts and portfolios on the **Goldman Sachs** Advisor Solutions (formerly Folio Institutional) platform typically pay **brokerage or trading fees** of up to 0.15% of assets managed, and no less than \$100 per year, or \$25 per quarter.
- Additional fees may apply for broker or custodian services, transfers, transactions, reporting, or IRA account maintenance fees. These are detailed in each broker's or custodian's disclosures, documents, and websites, and are charged directly to the client's account. No additional fees for these items are charged by HIP.

HIP invoices clients quarterly in advance, based on the last value of the appropriate assets at the previous quarter-end. Where HIP manages the funds directly, these fees are typically deducted within 10 days of the quarter-end. Where HIP does not manage the funds directly or deduct from the account, HIP invoices clients and receives payment via check or electronic transfer.

### *HIP INVESTMENT CONSULTING*

In addition, HIP offers consulting services to investors, for the following fees, updated as of 12/31/2022:

- \$600 per hour (\$4800 per day) for the Portfolio manager or executive team, including the CEO
- \$250 per hour (\$2000 per day) for Analysts and investment professionals
- For larger projects, HIP may charge an overall project fee instead of hourly or daily rates.

HIP offers advice to clients through custom projects, or on an hourly basis, to assess, recommend and invest a client's portfolio or provide other investment-related advice. These projects are billed hourly, typically priced at \$375 per hour (but can be negotiable and sometimes discounted). Fees and reasonable reimbursable expenses (e.g., travel) are billed as incurred on a monthly basis and payable to HIP upon receipt of invoice directly from HIP. Please note we do not bill for reimbursable expenses in the state of Illinois.

### *HIP SERVICES FOR ADVISERS, BROKER-DEALERS, RETIREMENT PLANS AND OTHER CLIENTS*

HIP offers investment advisors, fund managers, brokers, custodians, record-keepers, and retirement plan administrators the opportunity to license HIP Ratings to measure future risk and return potential for client portfolios.



- Percent of Assets Rated.
- For ratings of 401(k) retirement plan choices, an annual fee of \$25 per employee, or \$3000 min.
- Hourly consulting: for educating on future risk, sustainability, impact ratings, due diligence, and other research or advisory services.

Also, HIP offers investment managers portfolio accounting, analysis, reporting and due diligence services.

- Percent of Assets Managed, for accounting, analysis, and reporting, typically billed quarterly.
- Up to \$500 per hour for due diligence services on new and follow-on investments.

*HIP MODEL PORTFOLIOS LICENSED VIA ALTRUIST ([www.Altruist.com](http://www.Altruist.com))*

- As of December 2022, HIP licenses the tickers and weights to our model portfolios to Altruist Inc., an online platform for investment advisors. Advisor pricing to their clients may vary, yet Altruist and HIP make a model-management fee when advisors allocate to the HIP model portfolios. Altruist collects the model-management fees from the advisor, and then passes on to HIP its share of the fees.

*HIP RATINGS AND DATA LICENSING*

- HIP licenses its proprietary ratings and data and charges fees; sometimes these licensing revenues are calculated on net assets under management which may be subject to minimums or maximums.
- HIP earns revenue from funds and indexes, including a share based on assets under management (AUM). The VanEck HIP Sustainable Muni ETF (ticker: SMI) and the ICE HIP ESG U.S. National Muni Index are co-branded products where HIP earns a share of revenue.

All investment management fees for HIP Investor Inc. are disclosed in our Agreements, and mutually agreed among clients and HIP. These fees may be negotiable and may sometimes be waived.

HIP reserves the right to negotiate fees with clients. Management and account fees are also disclosed in the advisory agreements signed by clients. Additional fees, expenses and trading commissions may apply for client-specified transactions, including limit orders -- or with client-specific Custodians. Clients have an ongoing responsibility to inform us of any changes to their investment objectives, individual needs and/or restrictions. HIP does not assume any responsibility for the accuracy of the information provided by the client.

The client understands that some investments (e.g., mutual funds) may also charge an investment management fee and/or an up-front load; HIP seeks to select investments that avoid unnecessary fees or provide optimal return for the expense ratio. HIP reserves the right to change the amount of fees charged to the client upon thirty (30) days written notice. The client has the right to terminate the agreement on thirty (30) days' notice. Lower fees for comparable services may be available from other sources.

In addition to HIP's investment advisory fee, clients will also incur, relative to mutual fund investments, normal expenses and advisory fees imposed by the mutual funds held in the account (expense ratios are listed in each fund's annual report).

Also, if the client is using transaction-based pricing (TBP), rather than asset-based pricing (ABP), the account custodian/broker may charge commissions for trading of non-mutual fund assets, and some mutual funds may incur a trading fee (e.g., Vanguard funds on Schwab). Some mutual funds impose fees if they are sold prior to their short-term holding periods. Short-term trading fees are detailed in each mutual fund's prospectus. Item 12 further describes the factors that HIP considers in selecting broker-dealers for client transactions and determining the reasonableness of their compensation (e.g., commissions).

Since HIP's fees are generally paid in advance, HIP's investment advisory fee will be prorated through the date of termination, and any remaining balance paid in advance will be refunded to the client. The client may terminate his or her investment management agreement with HIP with 30 days' notice, and without penalty by sending a written notice to HIP.



The prorated refund is determined by verifying the date of termination and how many days are in the current billing quarter. The fraction of prepaid quarterly fees to be refunded is calculated with the following formula:

Calculate:           Number (#) of days left in current quarter Divided by:  
                          Total number (#) of days in the current quarter  
Multiplied by:   \$ Fees Pre-Paid  
Equals:            \$ Refund

HIP and its employees do not receive any compensation for the sale of securities or other investment products, including mutual funds.

## **Item 6     Performance-Based Fees and Side-By-Side Management**

Investment advisory services, HIP Portfolios, and HIP-managed models are offered on a percent of assets- managed fee.

HIP does not charge performance-based fees (fees based on performance or capital gains).

## **Item 7     Types of Clients**

HIP Investor Inc. serves a variety of clients:

- Individuals, families, family foundations and trusts – with HIP Ratings, HIP Portfolios, HIP Strategies, and HIP Asset Management; also, custom consulting and analysis projects.
- Corporations, LLCs, and family offices – with HIP Ratings, HIP Portfolios, HIP Strategies, and HIP Asset Management; also, custom consulting and analysis projects.
- Investment advisers, fund managers, broker-dealers, custodians, record-keepers, and retirement plan administrators – with HIP Ratings, HIP Portfolios, HIP Strategies, and HIP Advisory Services.
- A range of clients seek specialty advice on: (i) measuring and scoring future risk and return potential; (ii) understanding sustainability and impact investing; and (iii) to provide HIP Ratings as an information overlay on adviser-managed portfolios.
- Also, some investors hire HIP for accounting, analysis, reporting and due diligence on private companies, venture funds or private equity funds.

There is no stated financial minimum for HIP Investor to work with client portfolios. However, there can be minimum fees for the broker-dealers or other financial institutions that hold and manage clients' securities or other assets on her/his behalf, here, mainly Schwab Institutional or Goldman Sachs Advisor Solutions (formerly Folio Institutional).

Sometimes clients may place undue restrictions on HIP as the adviser, and we reserve the right to not accept the client account or terminate the client's account management.

## **Item 8      Methods of Analysis, Investment Strategies and Risk of Loss**

### *METHODS OF ANALYSIS*

HIP Investor's analysis includes an evaluation of leading indicators in the field of sustainability, including environmental, social, and human impacts that are quantifiable, the products that companies sell and their associated impacts and the management practices regarding sustainability. The founder authored the book, *The HIP Investor*, published by Wiley (2010), which provides more detail on the frameworks, metrics and scoring approach that HIP Investor uses. The HIP book is also available in e-book and audio-book versions. HIP primarily uses fundamental analysis, but is aware that technical analysis (e.g., reading charts) can affect the prices of securities.

### *SOURCES OF INFORMATION*

In addition to fundamental business evaluation and security analysis, HIP Investor also assesses companies with its proprietary HIP methodology. Metrics of sustainability – including employee engagement; greenhouse gas emissions intensity; and staff diversity – are used to calculate the “HIP” factor for more than 12,000 companies and 123,000 government and non-profit institutions that issue bonds. HIP's approach can also include direct interviews with executives and managers at the companies evaluated. These interviews focus on the strategic and tactical sustainability initiatives and quantitative performance measures (e.g., human, social, and environmental), how they affect profitability and shareholder value in the short- and long-term, and how sustainability is embedded in the management systems of the company. HIP also incorporates information, ratings and rankings collected from third-party sources, including government (e.g., EPA and OSHA), non-profits (e.g., OpenSecrets.org), academic (e.g., university research) and for-profit sources.

### *INVESTMENT STRATEGIES*

At HIP Investor, we seek to satisfy our clients' core investing goals. These typically include criteria such as: human, social, and environmental impact; income generation; capital appreciation; risk mitigation; and planning for specific life goals (e.g., house, children, college, elder care, retirement). In implementing an investment strategy, HIP seeks to match the cash needed by the client with the timeframe of that goal. Thus, longer-term client goals like retirement means that a portion of the portfolio can undertake higher risk investments. A shorter-term client goal, such as purchasing real estate within the next two years, requires a much more conservative approach, and lower risk investments. HIP believes that sustainability criteria help to lower potential risks and have the potential to enhance financial performance. Applying these criteria to a portfolio across all asset classes is an innovative approach, and therefore may encounter risks.

Risks of impact investing can include: short-term performance may deviate from the market, as traditional investors do not value sustainability as positively as many impact investors do; long-term performance may not match expectations as technology, competition or regulation may hinder the development of attractive sustainability opportunities; volatility of securities' prices may vary depending on the regulation imposed or removed by governments around the world; impact measurement is part science, and part art, and also is not fully required for corporate reporting by regulators globally, which means impact values may not be calculated consistently, and any associated investment recommendations may not be allocated appropriately.

Fixed income components of portfolios can encounter credit risk, interest rate risk, and liquidity risk. Commodities in a portfolio can encounter market risk, supply and demand volatility, and therefore wide variations in pricing. Real estate investments can risk being illiquid during periods of stressed investment markets. Private equity and private debt investments always risk lack of liquidity, and are designed for high risk tolerance and longer-duration investment goals. For some clients, an investment portfolio may be hedged using exchange-traded funds (ETFs) and tradable instruments that seek to perform like "shorts" of broader market indexes, more specific sectors, or commodities. Depending on the particular instrument's structure, there may be a margin call requirement which would be disclosed in the Prospectus of that instrument, typically available electronically on the Internet.

### *RISK OF LOSS*

Investing in securities involves risk of loss that clients should be prepared to bear. Past performance is not indicative of future results. You should consult your tax adviser for the tax implications of your investment decisions.

## Item 9 Disciplinary Information

### 9-A, 9-B, and 9-C

Registered investment advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of HIP or the integrity of HIP's management.

HIP Investor Inc. has NOT been involved in any disciplinary action resulting from a criminal or civil proceeding, such as an administrative hearing from the SEC or any federal, state, or foreign regulatory body, including any self-regulatory organization like FINRA.

## Item 10 Other Financial Industry Activities and Affiliations

### 10-A.

HIP and its management are not registered as a broker-dealer and do not have any applications pending to register as a broker-dealer or as representative of a broker-dealer.

### 10-B.

HIP and its management are not registered as a futures commission merchant and do not have any applications pending to register as a futures commission merchant, commodity pool operator, a commodity trading adviser, or an associated person of the foregoing entities.

### 10-C.

HIP co-hosts and co-promotes events with other firms, including conferences, media companies and law firms, typically for no charge to current or potential clients, but which can benefit the host firm or conference producer with awareness and branding.

HIP-rated Model Portfolio Allocations are licensed to investment advisors who administer these strategies for their clients. Advisors who license HIP Model Portfolios include Sonoma Private Wealth LLC, Horizons Financial Services, and EQIS. HIP earns a fee associated with the assets allocated to these accounts. HIP also licenses its models for impact-themed portfolios (such as fossil-free) on platforms like Matrix, RPC, RPG Consultants, Altruist, and Ubiquity.

HIP-operated Portfolios are managed by HIP Investor on platforms including Charles Schwab Institutional and Goldman Sachs Advisory Solutions (formerly Folio Institutional), offering investment strategies managed by third parties like HIP. HIP-operated portfolios are allocated to clients of third-party investment advisors. HIP earns a fee associated with the assets allocated to these accounts.

### 10-D.

Any recommendation directly or indirectly to an adviser for a client does not necessarily yield a financial fee, thus typically avoiding any material conflict of interest. All recommendations are first based on the trust, integrity and quality of work, and typically previous experience, with a recommended adviser or service provider.

In February 2016, HIP Investor Inc. entered into an agreement with Horizons Sustainable Financial Services, an investment adviser on the Goldman Sachs Advisor Solutions (formerly Folio Institutional) and Schwab platforms, to receive compensation for client assets that migrate from HIP to Horizons. HIP can be paid fees for new assets associated with new clients of Horizons who were referred by HIP Investor. In December 2022, HIP's clients on Goldman Sachs Advisor Solutions (formerly Folio Institutional) migrated to Horizons Sustainable Financial Services, an SEC registered investment adviser, and those clients and portfolios continue to be managed by HIP Investor Inc. as a state-registered investment adviser.

In 2016, HIP Investor Inc. began model-managing and sub-advising HIP Fossil Fuel Free Portfolios, covering 5 risk-appropriate, diversified models of tradeable mutual funds and ETFs, with the goal of excluding exposure to the fossil-fuel value chain. HIP earns a fee on the percentage of assets managed, split with QBOX Financial Services investment advisory and fiduciary based in Indiana.

In Sept. 2021, the Van Eck HIP Sustainable Muni (ticker: SMI) launched; HIP earns revenues related to the amount of assets invested in this ETF, which could be earned from HIP clients if part of their portfolio advised by HIP.

In December 2022, the ICE HIP ESG U.S. National Muni Index launched; HIP expects to earn revenues related to the licensing of this co-branded index, including revenues related to the amount of assets invested based on this index. HIP clients could pay fees embedded in the expense ratio of those funds, and HIP shall disclose any conflict of interest.

## **Item 11 Code of Ethics, Interest in Client Transactions, and Personal Trading**

### *CODE OF ETHICS*

HIP has adopted a Code of Ethics (the "Code") for all supervised persons of the firm. The Code sets forth the standards of business conduct the firm expects from each employee or related person. The Code also requires reporting and monitoring of certain activities to avoid conflicts of interest. Further, the Code requires compliance with fiduciary duties, applicable securities laws, confidentiality, and placing clients' interests first. A current copy of the Code will be provided to clients and prospective clients upon request.

This Code of Ethics consists of the following core principles:

- (1) Employees are expected to act in the best interest of each of our clients and the interests of clients. will be placed ahead of the firm's or any employee's own investment interests.
- (2) Employees will strive to avoid any actual or perceived conflict of interest with the client. Further, Employees are expected to conduct their personal securities transactions in accordance with HIP's trading policy.
- (3) Employees will not take inappropriate advantage of their position with the firm.
- (4) Employees are expected to comply with federal securities laws. Strict adherence to the Compliance Manual will assist the employee in complying with this important requirement.
- (5) As more fully discussed within our Privacy Policy, and as stated in the HIP Confidentiality Agreement signed by all employees of the firm, employees are expected to exercise due diligence and care in maintaining and protecting our client's nonpublic, confidential information. Employees are also expected not to divulge information regarding HIP securities recommendations to, transactions of, or holdings of a specific client to any individual outside of the firm.

### *PARTICIPATION OR INTEREST IN CLIENT TRANSACTIONS*

HIP and persons associated with the adviser ("Associated Persons") may buy or sell securities or custom- designed portfolios that HIP also recommends to clients. In addition, some of the analysts at HIP may also do work for publicly listed companies. This is also disclosed in client communications and in the advisory agreement.

To avoid conflict of interest, the Chief Compliance Officer, ("CCO"), reviews the recommendations to clients for potential bias. In general, the potential for bias is greatly reduced as the investment decision process is driven by quantitative performance data of companies, typically aggregated in an index-type portfolio constructed with multiple checks and reviews (rather than one person's subjective judgments). The CCO reviews with the team the process and outcomes of investment decisions regularly to eliminate potential bias. All client investment allocations are documented and investment decisions are recorded in the client's file (either electronic, paper or both).

Employees, officers, and related persons are prohibited from acting upon any material, non-public information, as defined under federal securities laws and the HIP's insider-trading policy.

Additionally, HIP receives certain fees related to the assets under management (AUM) of the VanEck HIP Sustainable Muni ETF (ticker: SMI) and the ICE HIP ESG U.S. National Muni Index (identifier MNHP), which create a conflict of interest with actual and prospective clients of HIP, and may bias the objectivity of HIP when discussing, evaluating, and recommending these co-branded products.

HIP is an independent contractor of Van Eck and ICE. To mitigate the conflict of interest, a disclosure of the conflict is made by HIP if and when these products are referenced on HIP's website, social media pages, or elsewhere, or is discussed with actual or prospective clients of HIP. HIP urges users of its website, as well as actual and prospective clients of HIP, to perform their own due diligence on, or consult with a separate registered investment adviser with respect to these products. In general, the bias is reduced as the security selection and portfolio management of these products is driven by the same proprietary ratings and data that HIP already utilizes in its recommendations to clients.

### *PERSONAL TRADING OR MATERIAL CONFLICTS OF INTEREST*

All known material conflicts of interest have been disclosed regarding HIP and its representatives and staff, which could be reasonably expected to impair the rendering of unbiased and objective advice.

All staff and contractors sign confidentiality agreements and are evaluated on integrity and honesty. As noted above, employees are expected to conduct themselves with the utmost integrity and to avoid any actual or perceived conflict of interest with our clients. In this spirit, the following are required of employees:

(1) Acceptance of Gifts: employees are prohibited from receiving any gift, gratuity, hospitality, or other offering of more than *de minimis* value (\$100) from any person or entity doing business with HIP, or soliciting business from HIP, without consent of the CCO.

(2) Service as Director for an Outside Company: Any employee wishing to serve as director for an outside company (public or private) must first seek the approval of the CCO.

(3) Outside Business Interests: Any employee wishing to engage in business activities outside of HIP's business must seek approval from the CCO and, if requested, provide periodic reports to the CCO summarizing those outside business activities.

(4) Annual Employee Acknowledgement: New employees must acknowledge they have read and they understand and agree to comply with this Code of Ethics and Compliance Manual and reaffirm such annually.

(5) Personal Securities Transactions of HIP Personnel: As fiduciaries, HIP and its advisers have a duty to purchase only securities it believes to be in the client's best interest. Because we believe strongly in the quality of our recommendations, HIP or individuals associated with HIP are encouraged to use the same securities HIP recommends to clients in their own accounts and the accounts of employees' family members. Employees are expected to avoid any trading in personal accounts or family accounts that appear to seek to profit from HIP trading in client accounts. Since trading in the same securities as those recommended to clients may create conflicts of interest, HIP has placed restrictions on personal trading including: placing employee trades in any block trade being made for the same security in client accounts on the same day. All employees report and attest to their personal trading activity quarterly and report all holdings annually. The CCO reviews these reports and keeps records of these transactions in an effort to identify any trading that could cause a conflict with client trades. All conflicts are resolved in the favor of the client(s).

(6) Use of Source Material: Any investment-related material referencing HIP or bearing HIP's name or logo must first be approved by the CCO prior to presentation to outside parties.

(7) Communications with clients through Radio, Television and Other Media: Associates of HIP are encouraged to participate in lectures, seminars, and media appearances where the purpose of such communications is to provide investment advice or explain the services offered through HIP. However, the associate must gain approval of the CCO for presentations which discuss investments in general or specific securities currently recommended by HIP. In situations where an Associate is asked her/his opinion on the investment merits of a security, the associate should make it clear to the audience that any opinion given is her/his own and is not to be construed as investment advice specific to that client or necessarily the investment advice of HIP.

All employees are required to report promptly any violation, or apparent violation, of this policy to the CCO (including the discovery of any violation committed by another employee). Examples of items that should be reported include but are not limited to: noncompliance with federal securities laws, conduct that is harmful to clients and purchasing securities contrary to the Code of Ethics Policy. Upon discovering a violation of this policy, the CCO may impose disciplinary action or dismissal as deemed appropriate, including disgorgement of profits, reversal of the trade, or suspension of trading privileges.

## Item 12 Brokerage Practices

### *INVESTMENT OF BROKERAGE DISCRETION*

For discretionary accounts, HIP will make investment decisions to buy and sell on the client's behalf to achieve their objectives within their restrictions. Typically, the individual decisions of securities or related funds will adhere to an overall asset allocation, as well as the client preference for sustainability ("human impact +profit"). As these factors change, HIP will make investment decisions to re-adjust the portfolio as well.

For non-discretionary accounts, HIP requires a written instruction from the client for each transaction, which HIP will confirm with the client before executing.

For HIP Portfolios and HIP Strategies, HIP as an adviser can select Goldman Sachs Advisor Solutions (formerly Folio Institutional) as custodian and broker-dealer for client accounts, in seeking flexibility to easily construct portfolios ("folios") that seek sustainability ("human impact + profit") as architected by HIP. Goldman Sachs Advisor Solutions (formerly Folio Institutional), a FINRA registered broker-dealer, member SIPC, seeks to keep brokerage and trading costs low by using "window trading" twice per day. These two features, as well as online access and electronic statements, are the main reasons why HIP selects this particular broker-dealer.

For managed accounts, HIP can use Goldman Sachs Advisor Solutions (formerly Folio Institutional) or another custodian if appropriate for the client's needs for the assets under management. For advisory clients who have assets outside HIP, clients may use pre-existing custodians or brokers, and HIP can be added as a fiduciary to those accounts, typically with Limited Power of Attorney (LPOA). HIP Portfolios may also be managed on the Schwab platform for clients of HIP, or advisers who allocate HIP folios to their client portfolios.

HIP may recommend or require that some clients establish brokerage accounts with the Schwab Advisor Services division of Charles Schwab & Co., Inc. ("Schwab"), a FINRA registered broker-dealer, member SIPC, to maintain custody of clients' assets and to effect trades for their accounts. Although HIP may recommend or require that clients establish accounts at Schwab, it is the client's decision to custody assets with Schwab; other firms may not require a specific broker-dealer, and it is possible that the HIP-recommended broker-dealer may cost more in fees. HIP is independently owned and operated and not affiliated with Schwab. HIP has included Schwab Advisor Services based on a number of factors. The firm is a large, nationally known, broker-dealer for registered investment advisers and offers features that could benefit clients such as potentially lower fees. In addition, Schwab has the capability to sell and close out fractional shares into cash. The comparisons conducted by HIP determined that Schwab had comparable pricing, and HIP will attempt to negotiate with Schwab to obtain best pricing for their clients' needs if warranted. Moreover, any research made available to HIP is not limited to only Schwab accounts but every applicable client account.

Schwab provides HIP with access to its institutional trading and custody services, which are typically not available to Schwab retail investors. These services generally are available to independent investment advisers on an unsolicited basis, at no charge to them so long as a total of at least \$10 million of the adviser's clients' assets are maintained in accounts at Schwab Advisor Services. These services are contingent upon HIP committing to Schwab any specific amount of business (assets in custody or trading commissions). Schwab's brokerage services include the execution of securities transactions, custody, research, and access to mutual funds and other investments that are otherwise generally available only to institutional investors or would require a significantly higher minimum initial investment.

For HIP client accounts maintained in its custody, Schwab generally does not charge separately for custody services but is compensated by account holders through commissions and other transaction-related or asset-based fees for securities trades that are executed through Schwab or that settle into Schwab accounts.

Schwab Advisor Services also makes available to HIP other products and services that benefit HIP but may not benefit its clients' accounts directly. Many of these products and services may be used to service all or some substantial number of HIP accounts, including accounts not maintained at Schwab.

Since HIP does not earn commissions, there is no incentive to use a particular broker for research, products, or services. HIP's decision to use a particular broker is based on the range and quality of the



securities available for the client, the cost of brokerage trading costs, and any features available that increase quality or reduce cost.

HIP currently does not earn, and has not earned to date, any “soft dollar” benefits currently. If HIP would earn those benefits, such as compensation for software, those dollars would go to reducing the cost of doing business for HIP. No particular client benefits more than any other from any “soft dollar” arrangements.

Schwab’s products and services that assist HIP in managing and administering clients’ accounts include software and other technology that (i) provide access to client account data (such as trade confirmations and account statements); (ii) facilitate trade execution and allocate aggregated trade orders for multiple client accounts; (iii) provide research, pricing and other market data; (iv) facilitate payment of HIP’s fees from its clients’ accounts; and (v) assist with back-office functions, recordkeeping and client reporting.

Schwab Advisor Services also offers other services intended to help HIP manage and further develop its business enterprise. These services may include: (i) compliance, legal and business consulting; (ii) publications and conferences on practice management and business succession; and (iii) access to employee benefits providers, human capital consultants and insurance providers. Schwab may make available, arrange and/or pay third-party vendors for the types of services rendered to HIP.

Schwab Advisor Services may discount or waive fees it would otherwise charge for some of these services or pay all or a part of the fees of a third-party providing these services to HIP. Schwab Advisor Services may also provide other benefits such as educational events or occasional business entertainment of HIP employees. In evaluating whether to recommend or require that clients custody their assets at Schwab, HIP may take into account the availability of some of the foregoing products and services and other arrangements as part of the total mix of factors it considers and not solely on the nature, cost or quality of custody and brokerage services provided by Schwab, which may create potential conflicts of interest. Other firms may not require a specific broker-dealer, and it is possible that a HIP-recommended broker-dealer may cost more in fees.

#### TRADE AGGREGATION AND ALLOCATION

When trades are placed for the same security among multiple accounts, HIP may be able to improve the price at which the trade is executed by “aggregating” the trades. HIP procedures seek to allocate such aggregated trades among clients in the fairest possible way taking into account clients’ best interests.

In summary:

- (1) HIP may allocate equity trades for the same security. This allows all the trades to be placed when they come in and allocate all of the equity trades at the same average price.
- (2) When a trade is to be executed for an individual account and the trade is not in the best interests of other accounts, the trade will only be performed for that account.

Instances in which client orders will not be aggregated include, but are not limited to, the following:

- (1) Clients directing HIP to place a trade at a specified price or time;
- (2) Traders and/or portfolio managers determine that the aggregation is not appropriate because of market conditions;
- (3) Portfolio managers must effect the transactions at different prices, making aggregation unfeasible; and,
- (4) Client’s accounts that are held at different custodians, where coordinating trades on different trading systems is not feasible.

## *MANAGED ACCOUNTS AND WEALTH MANAGEMENT*

To serve wealth management needs of clients, HIP may recommend that clients establish brokerage accounts with the Schwab Advisor Services division of Charles Schwab & Co., Inc. (“Schwab Advisor Services”), a registered broker-dealer, to maintain custody of clients’ assets and to effect trades for their accounts. HIP and Schwab Advisor Services are separate, unaffiliated entities. Schwab Advisor Services provides Adviser with access to its institutional trading and operations services typically not available to Schwab’s retail customers. These services generally are available to independent investment advisory firms at no charge to them so long as a total of at least \$10 million of the adviser’s clients’ account assets are maintained at Schwab Advisor Services. Schwab Advisor Services’ services include brokerage, custody, research, access to mutual funds and other investments that are otherwise generally available only to institutional investors or would require a significantly higher minimum initial investment.

Schwab Advisor Services also makes available to HIP other products and services that benefit HIP. Some of these other products and services assist Adviser in managing and administering clients’ accounts. These include software and other technology that provide access to client account data (such as balances, positions and transactions, as well as trade confirmations and account statements), facilitate trade execution (and allocation of aggregated trade orders for multiple client accounts), provide research, pricing information and other market data, facilitate payment of HIP’s fees from its clients’ accounts, and assist with back-office support, record keeping and client reporting. Many of these services generally may be used to service all or a substantial number of HIP’s accounts, including accounts not maintained at Schwab Advisor Services. Schwab Advisor Services may also provide HIP with other services intended to help HIP manage and further develop its business enterprise. These services may include consulting, publications and presentations on practice management, information technology, business succession, regulatory compliance, and marketing.

Schwab Advisor Services also provides various products, services, and other benefits to HIP at no cost or a reduced cost based upon HIP’s commitment that HIP’s clients will place or maintain a specified dollar amount of assets in accounts with Schwab Advisor Services within a specified period of time. HIP may be influenced by this commitment in recommending or requiring that clients establish brokerage accounts at Schwab Advisor Services.

The products and services or other benefits provided by Schwab Advisor Services include payments offsetting the fees otherwise payable by HIP for software that, among other things, may provide portfolio accounting, performance reporting, client contact and relationship management.

Some of the products, services and other benefits provided by Schwab Advisor Services benefit HIP and may not benefit HIP’s clients’ accounts directly. HIP’s recommendation that a client place asset in Schwab’s custody may be based in part on benefits Schwab provides to HIP, and not solely on the nature, cost or quality of custody and execution services provided by Schwab.

HIP may also manage the wealth of clients on other financial platforms, including Fidelity, Vanguard, Morgan Stanley, TD Ameritrade, TIAA-CREF and others.

HIP places trades for its clients’ accounts subject to its duty to seek best execution and its other fiduciary duties. HIP may use broker-dealers other than Schwab to execute trades for client accounts maintained at Schwab, but this practice may result in additional costs to clients so that HIP may be more likely to place trades through Schwab rather than other broker-dealers. Schwab’s execution quality may be different than other broker-dealers

For HIP clients’ accounts maintained in custody at Schwab, Schwab generally does not charge separately for custody but is compensated by the account holders through commissions or other fees related to transactions and/or assets held in the client accounts. A listing of all fees charged by Charles Schwab Advisory Services will be furnished upon request to clients and prospective clients.

## **Item 13    Review of Accounts**

### **13-A.**

Accounts are reviewed on a continuous basis by the Chief Investment Officer to determine their conformity with client investment objectives, preferences, and restrictions, as well as the adviser's investment strategy and overall market conditions. HIP's Chief Investment Officer ("CIO") R. Paul Herman reviews all client accounts at least quarterly. No less than annually, the current investment strategy may be revisited, and if needed revised based on a client's changing circumstances.

### **13-B.**

More frequent reviews may be requested by the client or be suggested by the CIO based on factors such as the general economy, market conditions, changes in client circumstances, and other factors. Special reviews may be triggered by changes in client objectives or restrictions communicated to HIP, changes in diversification, tax considerations, cash added or subtracted from the account, and purchases and sales of securities in the account. Requests for reviews may be made by phone call, mail, or email. Requested reviews will be performed by the CIO R. Paul Herman with the support of analysts.

### **13-C.**

Clients will receive account statements monthly from the custodian/brokerage of each asset, and clients can access the current allocations and value of their portfolio electronically on the Internet at their convenience (except if technically unavailable). HIP may provide additional reports or analyses for its clients, especially with regard to the performance of some of HIP's custom-designed portfolio choices and related investment holdings. HIP may also send electronic newsletters to its clients about market trends that may affect their asset allocations, or HIP-designed proprietary portfolio selections.

Clients have access online, and can request by email, their quarterly billing statements, and performance reports for each account they hold with HIP. A typical performance report includes a statement of: Contributions, Withdrawals, Realized Gains, Unrealized Gains, Interest, Dividends, Management Fees, the Portfolio Value as of the date of the report, the Total Gain after Fees, and the time-weighted return for the period. Sample reports are available from HIP or the brokerage/custodian, e.g., Goldman Sachs Advisor Solutions (formerly Folio Institutional) or Schwab Advisor Services.

Wealth management clients have access to an online portal, an electronic report, or receive a HIP summary performance statement.

All performance reports the adviser provides to clients in Washington State are prepared in accordance with Securities Act Interpretive Statement. (<https://dfi.wa.gov/industry/securities-act-interpretive-policy-statements>).

## Item 14 Client Referrals and Other Compensation

### 14-A.

HIP has an agreement with Schwab Advisor Services, if a certain amount of assets are maintained at Schwab, Schwab will make available a specific dollar amount to subsidize technology services and support for HIP.

With any subsidy by a provider, there is a risk of conflict of interest. However, HIP's decisions for clients are independent of influence by this type of incentive. HIP's Code of Conduct, Compliance Manual of procedures and overall integrity seek the best solution provider for the client. In addition, HIP's assets have not reached a level to earn the incentive from Schwab Institutional, so there is no current conflict of interest.

### 14-B.

For customized projects that are not investment supervisory or advisory services, HIP offers referral fees or commissions on revenue for non-investment advisory consulting for client revenue that is invoiced and collected.

Additionally, HIP receives certain fees related to the assets under management (AUM) of the VanEck HIP Sustainable Muni ETF (ticker: SMI) and the ICE HIP ESG U.S. National Muni Index (identifier MNHP), which create a conflict of interest with actual and prospective clients of HIP, and may bias the objectivity of HIP when discussing, evaluating, and recommending these co-branded products.

HIP is an independent contractor of Van Eck and ICE. To mitigate the conflict of interest, a disclosure of the conflict is made by HIP if and when these products are referenced on HIP's website, social media pages, or elsewhere, or is discussed with actual or prospective clients of HIP. HIP urges users of its website, as well as actual and prospective clients of HIP, to perform their own due diligence on, or consult with a separate registered investment adviser with respect to these products. In general, the bias is reduced as the security selection and portfolio management of these products is driven by the same proprietary ratings and data that HIP already utilizes in its recommendations to clients.

## Item 15 Custody

All client assets will be held by a qualified custodian, which may include a broker-dealer, bank, or foreign financial institution. Further:

1. Original custodial statements will be delivered directly to the client by the custodian/brokerage, not by HIP, on at least a quarterly basis, but typically monthly electronically, and potentially by paper (paper statements may incur a fee from the custodian/broker; Goldman Sachs charges \$60 per year for paper statements, Schwab does not charge a fee for paper statements). These statements should be reviewed carefully by clients.

2. Additionally, HIP will offer access to supplemental reports and a fee calculation quarterly. Clients should compare the custodians' statements to HIP's reports. Custodians are not responsible for verifying the accuracy of HIP's reports or its fee calculations.

Clients should receive at least quarterly statements from the custodian (typically, Goldman Sachs Advisor Solutions (formerly Folio Institutional) or Schwab Institutional, but could be a third-party custodian like Morgan Stanley Smith Barney, Vanguard, Fidelity, or others. The qualified custodian holds and maintains client's investment assets.

HIP urges its clients to carefully review such statements and compare such official custodial records to the account statements that HIP provides. Our HIP statements may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain non-mutual fund securities.

HIP does not take custody of client assets or funds except to the extent we request the client's custodian to deduct advisory fees directly from client accounts. The following procedures are designed to help ensure HIP does not inadvertently obtain further custody (other than by the deduction of advisory fees noted above) over client assets:

- A. We will not hold client securities in HIP name or in bearer form.
- B. We will not require clients to prepay fees 6 months or more in advance of greater than \$1,200.
- C. Proceeds from the redemption of client securities may not be directed to HIP.

- D. We do not have signatory power over a client's checking or custodial account, except in cases where the client is an immediate family member of HIP.
- E. An employee may not serve as trustee over a client's account, unless the client is an immediate family member of the employee, or unless pre-approved by the CCO.
- F. All wires from client custodial accounts to outside accounts must be accompanied by written client authorization, which includes e-mail.
- G. We may not serve as both general partner and adviser to a limited partnership.

## **Item 16 Investment Discretion**

HIP receives discretionary authority from the client at the outset of the advisory relationship to select the identity and amount of securities to be bought or sold. In all cases, however, such discretion is to be exercised in a manner consistent with the stated investment objectives for the particular client's account.

When selecting securities and determining amounts, HIP observes the investment policies, limitations, and restrictions of the clients for which it advises. Investment limitations and restrictions must be provided to HIP in writing in advance.

## **Item 17 Voting Client Securities**

As a matter of firm policy and practice, HIP does not vote proxies on behalf of advisory clients -- but may do so if requested in the Advisory Agreement with prior written consent. Clients retain the responsibility for receiving and voting proxies for any and all securities maintained in client portfolios. HIP may provide advice to clients regarding the clients' voting of proxies.

Clients with assets on Goldman Sachs Advisor Solutions (formerly Folio Institutional) may vote their proxies electronically in the Goldman Sachs Advisor Solutions (formerly Folio Institutional) online electronic portal. Clients also receive electronic notices of new corporate actions, such as Board meetings, and other transactions (e.g., buyouts, spin-offs).

## **Item 18 Financial Information**

Registered investment advisers are required in this Item to provide you with certain financial information or disclosures about HIP Investor Inc.'s financial condition.

HIP Investor Inc. has no financial commitment that impairs its ability to meet contractual and fiduciary commitments to clients -- and has NOT been the subject of bankruptcy proceedings.

HIP does not collect pre-paid fees in excess of six months in advance.

## Item 19 Requirements for State-Registered Advisers

For further information on HIP's investment adviser representatives, please refer to areas previously disclosed in Items 6 and 9 through 11, as well as the accompanying Form ADV Part 2B brochure supplement, which provides information about CEO/CIO/CCO Ross Paul Herman and other IARs that supplements this Form ADV Part 2A firm brochure. All clients should have received a copy of that brochure. Please contact Mr. Herman at 415 295 4708 if the full Form ADV Part 2 brochure has not been received or if there are any questions about the contents of this supplement. Additional information about HIP and its registered representatives is available on the Securities and Exchange Commission's (SEC) website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov)

### **SUMMARY OF CEO/CIO/CCO ROSS PAUL HERMAN**

#### *EDUCATION AND BUSINESS STANDARDS*

All individuals who render investment advisory services on behalf of HIP must have earned a university degree in business, finance, economics or equivalent and have at least three years of investment-related experience. In addition, all such individuals shall have attained all required investment-related licenses and/or designations.

#### *EDUCATION AND BUSINESS BACKGROUND*

**R. Paul Herman, CEO + Founder,  
Chief Investment Officer and Chief Compliance Officer. Board Chair.**

Year of birth: 1968.

#### Education:

- The Wharton School, Univ. of Pennsylvania, Bachelor of Science in Economics, Philadelphia, PA, 1987-1989.
- Loyola University of Chicago, Chicago, Illinois. 1985-1987

#### Business Background:

- HIP Investor Inc., CEO + Founder, Chief Investment Officer and Chief Compliance Officer, Laguna Beach CA, and Chicago IL, 2006 to present.
- HIP Investor Ratings LLC, Managing Member. Laguna Beach CA and Chicago IL, 2014 to present.
- Sonoma Private Wealth LLC, Senior Wealth Advisor, Sonoma CA and Chicago IL, 2021 to present.
- Adjunct Lecturer, Sustainable Finance, multiple universities, 2010 to present.
- Omidyar Network, Director of Strategy, Redwood City, CA, 2005-2006.
- Ashoka: Innovators for the Public, Chief Development Officer, Arlington, VA, 2002-2005
- Additional experience includes: McKinsey & Company, Energy Practice, Washington, D.C. 1989-1991.
- Additional investment responsibilities include: Investment Advisory Committee, Patient Capital Collaborative 2007 LLP.

The Chief Executive Officer, R. Paul Herman, authored and published a book – *The HIP Investor (Wiley 2010)* – explaining a unique investment approach and methodology based on human impact and profit to seek higher impact portfolios. The author conducts book tours and events where both clients and prospective clients are invited to attend. The author typically does not charge attendees to participate but on occasion, there may be a nominal charge by the promoter of the event – or the author may be part of a training, workshop, or conference, where the author earns a speaking fee or travel expense reimbursement. This informational and educational book may be offered for sale by the author at some of these events. The author spent three months of his personal time writing *The HIP Investor* in 2009. The author has traveled to several cities promoting this work and may also raise awareness of the advisory services offered by HIP.

HIP's CEO co-edited and co-authored a book – *Global Handbook of Impact Investing (Wiley 2021)* – bringing together a breadth and depth of impact-investing approaches from around the world and across impact themes, including climate action, gender-lens investing, fossil-fuel-free investing, and more. HIP's CEO advocates for the book in his investment work and public presentations, and also hosts educational events on the content of the book and may offer the book for sale at these events and on the HIP website. This book and its related events may raise awareness of HIP's expertise, products, and services.

To augment its employees and analytical capacity, HIP regularly recruits and manages paid (or academic credit) interns as analysts to research and evaluate the sustainability and financial performance ("human impact + profit" or HIP factor) of securities. These interns can include graduate students (e.g., business/MBA, legal/JD, etc.) and persons employed across industries, some of whom work with publicly listed companies.

HIP requires confidentiality agreements and non-disclosure agreements and intellectual property restriction agreements to protect against conflicts of interests - as well as screening for high level of ethics, morals, and professionalism. Compensation may include stock options or warrants in HIP and/or commissions on revenue earned from new corporate (non-investment) clients who are introduced by them.

HIP and R. Paul Herman also co-hosts and co-promotes events with other firms, including law firms, typically for no charge to current or potential clients, but which can benefit the host firm with awareness and branding. These events also include [www.ESGX.org](http://www.ESGX.org), a free, online, global webinar series ([www.ESGX.org](http://www.ESGX.org)).

HIP may offer financial planning as part of its investment advisory or investment consulting services, and HIP may engage a consultant to provide financial planning on behalf of HIP's clients. HIP manages the consultant's activities related to HIP, and the consultant is compensated at a fixed fee, an hourly rate and/or stock options.

HIP does not currently charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client).

HIP, nor any of its managed persons, has been involved with, charged with, or found liable in any arbitration claims, or in any Civil, Self-regulatory, or Administrative Proceedings involving any of the following:

- a. fraud, false statement(s), or omissions;
- b. theft, embezzlement, or other wrongful taking of property;
- c. bribery, forgery, counterfeiting, or extortion; or
- d. dishonest, unfair, or unethical practices.

#### Active Engagement in Other Businesses

As part of our sustainable investing mission, HIP sometimes teams with other registered investment advisors, and provides research on investments, analytics on portfolios, and support for investment reporting services. Additionally, HIP's CEO R. Paul Herman is an Investment Adviser Representative and senior wealth advisor at Sonoma Private Wealth LLC (SPW; [www.SonomaPrivateWealth.com](http://www.SonomaPrivateWealth.com)); and a business advisor to Nia Impact Advisors LLC ([www.NiaImpactCapital.com](http://www.NiaImpactCapital.com)); Herman allocates approximately 5% of his time to SPW and Nia combined. In addition, HIP's CEO is named in the Business Continuity Plans of SPW and Nia as a backup investment adviser in case of emergency. Herman is also a managing member of HIP Investor Ratings LLC, a data and ratings company that produces and licenses sustainability data and ratings to investors, advisors, and fund managers.

#### No Performance-Based Fees

HIP Investor Inc. is not compensated with performance-based fees, and hence has no incentive to recommend an investment that may cause a conflict of interest or encourage additional portfolio risk.

#### No Adverse Judgements

HIP Investor Inc. has never been accused nor pursued nor liable in arbitration or any civil, legal, or administrative proceeding for its actions; this includes no contention over investments or omissions; no fraud; no theft or embezzlement; no bribery, no forgery, no counterfeiting, no extortion; and, no dishonest, unfair, or unethical practices. HIP serves clients in an ethical, honest, and constructive manner.

#### Relationships with Issuers of Securities

From time to time, HIP co-brands products with issuers of securities or related products. To date, this includes the VanEck HIP Sustainable Muni ETF (since September 2021), and the ICE HIP ESG US National Index (since December 2022). Further co-branded products may be launched in the future. In addition, the management of HIP Investor Inc. also works with HIP Investor Ratings LLC, which rates issuers and issuances, for corporates, municipal bonds, and other asset classes. These HIP Ratings may be included in their investor documents, including the prospectus or similar disclosures to investors



### Additional State Information

HIP's investment advisory agreement and the custodial/clearing agreement may authorize the account custodian to debit the client account for the amount of HIP's investment advisory fee and to directly remit that management fee to HIP in accordance with required state procedures.

- (1) The client must provide prior written authorization permitting direct payment from all accounts maintained by a custodian who is independent of HIP (and described in the Advisory Agreement);
- (2) HIP must send a statement to the client showing the amount of the fee, the value of the client's assets upon which the fee was based, and the specific manner in which the fee was calculated;
- (3) HIP must disclose to clients that it is the client's responsibility to verify the accuracy of the fee calculation, and that the custodian will not determine whether the fee is properly calculated; and
- (4) The custodian must agree to send the client a statement, at least quarterly, showing all disbursements from the account, including advisory fees.

Pursuant to California Code of Regulations, CCR Section 260.238(j), HIP hereby discloses that clients may receive the same or comparable services from other Financial Advisers at a lower fee. Pursuant to California Code of Regulations, Title 10, CCR Section 260.235.2, HIP discloses that it may utilize various firms for the execution of securities transactions and to custody assets. All material conflicts of interest under California Code of Regulations, CCR Section 260.238(k) are disclosed regarding the investment adviser, its representatives or any of its employees, which could be reasonably expected to impair the rendering of unbiased and objective advice.

New York State registered advisers are overseen by the Investor Protection Bureau of the Attorney General of the State of New York ([www.ag.ny.gov](http://www.ag.ny.gov)).

For further information, or to learn more about HIP Investor's services: visit [www.HIPinvestor.com](http://www.HIPinvestor.com), call +1 415 295 4708, or email [Services@HIPinvestor.com](mailto:Services@HIPinvestor.com)